



Town of Camp Verde Vision Statement

"Camp Verde is welcoming, a safe community, a vibrant economy, thoughtfully growing, and offering an exceptional quality of life."

**AGENDA
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, NOVEMBER 3, 2025 at 6:00 P.M.**

ZOOM MEETING LINK:

<https://us02web.zoom.us/j/83911065046?pwd=gK4akYFVavUNaj4wTbDworadQhGa0W.1>

one Tap Mobile: 1-253-215-8782 or 1-346-248-7799

Meeting ID: 839 1106 5046

Passcode: 410402

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

- 1) **Call to Order**
- 2) **Roll Call.** Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Victoria O'Malley, Commissioner Zach McKay
- 3) **Pledge of Allegiance**
- 4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.
 - a) **Approval of Minutes:**
 - 1) Regular Session – October 6, 2025 Pg.3
 - b) **Set Next Meeting Date and Time:**
 - 1) Special Session Thursday, November 6, 2025 at 5:00 p.m.
 - 2) Regular Session Monday, December 1, 2025 at 6:00 p.m.
 - 3) Regular Session Monday, January 5, 2026 at 6:00 p.m.
- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))

- 6) **Review and feedback on the Draft 2026 General Plan.** Staff Resource: Special Initiatives Manager Cliff Bryson Pg.7
- 7) **Installation of soil monitoring equipment at Community Center Field and Arturo Park.** Resource: Chairperson David Grondin Pg.9
- 8) **Discussion regarding possible improvements to Arturo Park.** Staff Resource: Chairperson David Grondin Pg.11
- 9) **Update on the Heritage Pool and Public Pool Survey.** Staff Resource: Parks & Recreation Manager Shawna Figy Pg.13
- 10) **Update on the Parks and Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy Pg.23
- 11) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.
- 12) **Update on Parks and Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy. Pg. 25
- 13) **Adjournment**

Note: Pursuant to A.R.S. §38-431.03A.2 and A.3, the Parks and Recreation Commission may vote to go into Executive Session for purposes of consultation for legal advice with the Town Attorney on any matter listed on the Agenda, or discussion of records exempt by law from public inspection associated with an agenda item. The Town of Camp Verde Council Chambers is accessible to the handicapped. Those with special accessibility or accommodation needs, such as large typeface print, may request these at the Office of the Town Clerk.

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at the Town of Camp Verde and Bashas on October 28 at 6:00 p.m. in accordance with the statement filed by the Camp Verde Town Council with the Town Clerk

Leah Rhodes

Leah Rhodes, Town Clerk



DRAFT MINUTES
TOWN OF CAMP VERDE
REGULAR SESSION
PARKS & RECREATION COMMISSION
473 S. MAIN STREET, SUITE 106
MONDAY, OCTOBER 6, 2025 at 6:00 P.M.

Note: Commission member(s) may attend Regular Sessions either in person, by telephone, or internet/video conferencing.

1) **Call to Order**

Chairman Grondin called the meeting to order at 6:00 p.m.

2) **Roll Call.**

Chairperson Dave Grondin, Vice Chairperson Candra Faulkner, Commissioner Glenda Duncan, Commissioner Mary Hughes, Commissioner Zach McKay (Absent), and Commissioner Victoria O'Malley.

Also Present

Town Manager Miranda Fisher, Parks and Recreation Manager Shawna Figy and Deputy Town Clerk Laura Keesler.

3) **Pledge of Allegiance**

Chairperson Grondin led the Pledge.

4) **Consent Agenda** - All those items listed below may be approved by one motion as consent agenda items. Any item may be removed from the Consent Agenda and considered as a separate item if a member of Commission requests.

a) **Approval of Minutes:**

- 1) Regular Session – September 8, 2025

b) **Set Next Meeting Date and Time:**

- 1) Monday, November 3, 2025 at 6:00 p.m.
- 2) Monday, December 1, 2025 at 6:00 p.m.

Motion: Vice Chair Faulkner made a motion to approve the upcoming meeting dates, times, and meeting minutes. The motion included amending the agenda to schedule a Special Session on Thursday, November 6, 2025, at 5:00 p.m. Commissioner Duncan seconded the motion.

Roll Call:

Commissioner Hughes: Aye
Commissioner Duncan: Aye
Commissioner McKay: Absent
Commissioner O'Malley: Aye
Vice Chair Faulkner: Aye
Chair Grondin: Aye
Motion Passed: 5-0

- 5) **Call to the Public for items not on the Agenda. (Please complete Request to Speak Card and turn in to Town Staff).** Residents are encouraged to comment about any matter NOT included on the agenda. State law prevents the Commission from taking any action on items not on the agenda. At the conclusion of an open call to the public, individual members of the public body may respond to criticism made by those who have addressed the public body, may ask staff to review a matter or may ask that a matter be put on a future agenda. However, members of the public body shall not discuss or take legal action on matters raised during an open call to the public unless the matters are properly noticed for discussion and legal action. (Pursuant to ARS §38-431.01(H))
- No public comments.
- 6) **Update on ActiveNET, the new facility and registration software.** Staff Resource: Parks & Recreation Manager Shawna Figy.
- Parks and Recreation Manager Shawna Figy updated the Commission about the ActiveNet software for community registration for Parks and Recreation. She discussed the benefits this software will bring once it is implemented in February.
- Parks and Recreation Manager Shawna Figy answered questions from the Commission.
- 7) **Update on the Heritage Pool Renovations.** Staff Resource: Town Manager Miranda Fisher.
- Town Manager Fisher updated the Commission on the Heritage Pool Renovations.
- Town Manager Fisher will be amending a letter to the Camp Verde Unified School District regarding the Heritage Pool and a survey will be released soon for community feedback regarding whether the community would like the Town to invest in the Heritage Pool, pursue construction of a new pool at the Sports Complex, or both.
- 8) **Update on the Parks & Recreation Master Plan.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks and Recreation Manager Shawna Figy presented the statistics for the kick-off event held on September 18, 2025.

Town Manager Fisher and Parks and Recreation Manager Figy answered questions from the Commission.

- 9) **Presentation of the FY26 Strategic Plan Action Plan Quarterly Update.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reviewed and provided an update on recreation and activity goals within the FY26 Strategic Plan.

Town Manager Fisher answered questions from the Commission.

- 10) **Presentation of the Draft 2026 General Plan.** Staff Resource: Town Manager Miranda Fisher.

Town Manager Fisher reviewed the General Plan draft with the Commission and shared that the Technical Advisory Group working on the development of the General Plan is seeking feedback between now and December 31st.

Town Manager Fisher answered questions from the Commission.

- 11) **Commission Informational Reports.** These reports are relative to the committee meetings or events that Commission members attended.

Vice Chair Faulkner, Commissioner Duncan, Commissioner O'Malley, Commissioner Hughes and Chairman Grondin reported on current events they attended.

- 12) **Update on Parks & Recreation current programming and events.** Staff Resource: Parks & Recreation Manager Shawna Figy.

Parks & Recreation Manager Figy reported on upcoming events and provided the monthly report.

Town Manager Fisher provided an update to the Commission regarding the vacancy for the Parks and Recreation Commission.

Parks & Recreation Manager Figy and Town Manager Fisher answered questions from the Commission.

- 13) **Adjournment**

Chairman Grondin adjourned the meeting at 6:48 p.m.

Chair Dave Grondin

Deputy Town Clerk, Laura Keesler

CERTIFICATION

I hereby certify that the foregoing minutes are a true and accurate accounting of the actions of the Parks & Rec Commission of the Town of Camp Verde, Arizona during the Regular Session held on the 6th day of October, 2025. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2025.

Laura Keesler, Deputy Town Clerk

DRAFT



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

- | | | |
|---|---|---|
| ☐ Consent Agenda | ☐ Informational Presentation | ☒ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Town Manager

Staff Resource: Special Initiatives Manager Cliff Bryson

Agenda Title: Review and feedback on the Draft 2026 General Plan

Attached Documents: Click here to access the General Plan & Survey: [Camp Verde, AZ](#)

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

In October, Town staff presented the Draft 2026 General Plan to the Commission, and we truly appreciate the thoughtful engagement we've received so far. As a valued stakeholder group, we are still seeking your feedback to ensure the final plan reflects the needs, priorities, and values of our community.

Ways to Provide Input:

- Email:** Send comments directly to GeneralPlan@campverde.az.gov
- Survey:** Share feedback by topic or character area here: <https://forms.office.com/r/z7mjdmhQps>
(All questions are optional—respond only to what's relevant to you.)
- Meeting/Briefing:** Invite a TAG representative to your board, neighborhood, or stakeholder meeting. Email GeneralPlan@campverde.az.gov with your preferred date/time, and we'll coordinate attendance.

Thank you for your continued participation and commitment to helping shape Camp Verde's future. Your perspective is essential in ensuring this plan truly represents our community, so please be sure to share your comments by December 31, 2025.



Parks & Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

Gathering stakeholder feedback on the Draft 2026 General Plan ensures that future growth and development in Camp Verde align with the community's shared vision, values, and long-term strategic objectives.

Question(s) before the Commissions:

- Does Commission have any questions for staff?



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

☐ Consent Agenda

☒ Informational Presentation

☐ Discussion Item

☐ Action/Decision Item

☐ Executive Session Request

☐ Other:

Requesting Department: Parks & Recreation Commission

Resource: Chairman Dave Grondin

Agenda Title: Installation of soil monitoring equipment at Community Center Field and Arturo Park

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

☒ Town Manager

☐ Legal

☐ Risk Management

☐ Finance

☐ Other:

Financial Review (if applicable): TBD

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Town staff have been in communication with Chip Morton, Chair of the Natural Resource Conservation District, regarding the installation of soil monitoring equipment at both the Community Center Field and Arturo Park.

The proposed system is WiFi-enabled and designed to monitor soil moisture levels at various depths. This data allows the maintenance crew to better understand irrigation needs, and adjust irrigation schedules and system operation in real time based on actual soil conditions. Public Works Grounds and Maintenance staff are in support of this installation and will work with Chip Morton to finalize details and coordinate installation logistics.





Parks & Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

This project represents an opportunity to improve water efficiency and resource management at two of the Town's recreational areas.

Question(s) before the Commissions:

- Does Commission have any questions for staff?



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

☐ Consent Agenda

☐ Informational Presentation

☒ Discussion Item

☐ Action/Decision Item

☐ Executive Session Request

☐ Other:

Requesting Department: Parks & Recreation Commission

Resource: Chairman Dave Grondin

Agenda Title: Discussion regarding possible improvements to Arturo Park.

Attached Documents: Photo of Arturo Park

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 10 minutes

Reviewed By:

☒ Town Manager

☐ Legal

☐ Risk Management

☐ Finance

☐ Other:

Financial Review (if applicable): There are no funds currently allocated towards improvements at Arturo Park.

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

Chairman Grondin would like to have a discussion with the Parks & Recreation Commission regarding possible improvements at Arturo Park. At this time, there are no funds allocated towards improvements at the park nor are project improvements a part of the Town's 5-year CIP plan. However, the Commission can recommend funding allocation in the next fiscal budget (July 2025 – June 2026).

Arturo Park is located at 2457 N Arturo Circle Way and is considered to be more of a neighborhood park facility.





Parks & Recreation Commission Agenda Information Memorandum

Connection to the [FY25-FY30 Strategic Plan](#)

Evaluating potential improvements at Arturo Park aligns with the Town's commitment to maintaining accessible, safe, and well-maintained neighborhood parks, while engaging the Parks & Recreation Commission in strategic budget planning for future investments.

Question(s) before the Commissions:

- Does Commission have any questions, recommendations or direction for staff regarding possible improvements at Arturo Park?



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

- ☐ Consent Agenda ☒ Informational Presentation ☐ Discussion Item
☐ Action/Decision Item ☐ Executive Session Request ☐ Other:

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Shawna Figy

Agenda Title: Update on the Heritage Pool and Public Pool Survey

Attached Documents:

- CVUSD Letter

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- ☒ Town Manager ☐ Legal ☐ Risk Management ☐ Finance ☐ Other:

Financial Review (if applicable): N/A

- Funding Source / GL Account Number:
- Approved in the FY26 Budget? ☐ Yes ☐ No ☒ N/A ☐ Other:
- Is this an approved CIP Project? ☐ Yes ☐ No ☒ N/A ☐ Other:

Background Information:

On October 16th, Town staff sent the attached letter to the Camp Verde Unified School District (CVUSD). The Town is now awaiting feedback from CVUSD to determine whether they would prefer to hold a joint work session with Tow

The Town of Camp Verde is continuing work on the **Parks & Recreation Master Plan**, a community-driven effort that will guide how the Town invests in and manages parks, trails, open spaces, and recreation programs over the next decade.

Community input is a vital part of this process, and we're encouraging everyone to share their ideas, priorities, and vision for Camp Verde's future recreation opportunities. Residents can participate by completing the online survey and dropping pins on the **interactive map** to show where they'd like to see new parks, trail connections, or facility improvements.

 **Get Involved:** Visit www.envisioncampverde.com to complete the survey and share your ideas today!

In addition to the online engagement tools, **staff are currently coordinating stakeholder engagement sessions** to ensure a wide range of perspectives are captured. These sessions will include input from community organizations, youth and senior groups, sports leagues, and other key users of the Town's recreation facilities.



Parks & Recreation Commission Agenda Information Memorandum

Your feedback will directly shape the Parks & Recreation Master Plan and help ensure that Camp Verde continues to provide high-quality, inclusive, and sustainable recreation opportunities for all residents.

SURVEY

Town of Camp Verde Community Survey: The Future of Our Community Pool

The Town of Camp Verde is seeking your input on the future of community pool facilities. For more than three decades, the Town has managed and funded the Heritage Community Pool, which is located on Camp Verde Unified School District property. The pool is now beyond its useful life and requires significant investment to remain operational.

At the same time, the Town is exploring the possibility of constructing a new community pool at the Camp Verde Sports Complex, which would be a long-term solution that could expand recreation opportunities for residents of all ages.

Your feedback will help the Town Council determine community priorities and funding direction for future pool investments.

Background Information

- The Heritage Pool has served the community for over 30 years.
- The Town has invested over \$1.3 million in maintenance, operations, and repairs in the Heritage Pool.
- Major repairs and updates, such as new plastering, mechanical replacements, and accessibility improvements, are now needed to keep the facility open. Anticipated renovations at the Heritage Pool would extend its lifespan by 20 years or more.
- The estimated cost of renovating the existing Heritage Pool is approximately \$3 million.
- The estimated cost to construct a new community pool at the Sports Complex is approximately \$10–12 million. At this price, the facility would be similar in size to the Heritage Pool and, being uncovered, would operate as a seasonal outdoor pool.
- If the Town were to focus solely on building a new pool, the community could be without a functioning pool for several years during design and construction. Given the high cost of developing a new facility while also maintaining the existing Heritage Pool, doing both concurrently may be financially prohibitive.

Survey Questions

1. How often do you or members of your household use the Heritage Pool during the summer season?

- ☐ Frequently (10+ visits per season)
- ☐ Occasionally (3–9 visits per season)
- ☐ Rarely (1–2 visits per season)
- ☐ Never

2. How important is it to you that Camp Verde continues to have a community pool?

- ☐ Very important
- ☐ Somewhat important



Parks & Recreation Commission Agenda Information Memorandum

- ☐ Not very important
- ☐ Not important at all

3. Which of the following options do you most support?

- ☐ Invest in renovating the Heritage Pool to extend its life
- ☐ Build a new pool at the Sports Complex as part of a long-term recreation plan
- ☐ Support both, if funding is available
- ☐ I do not support investment in any pool at this time

4. If building a new pool or renovating the existing one required additional community funding (through a bond or small tax increase), would you be:

- ☐ Supportive
- ☐ Possibly supportive, depending on cost
- ☐ Unsure
- ☐ Not supportive

5. What funding approach would you most support?

- ☐ General Obligation (GO) Bond (voter-approved, long-term investment)
- ☐ Dedicated sales tax or property tax for recreation improvements
- ☐ Public-private partnership (Town + private or nonprofit partner)
- ☐ Grant funding only—no local funding
- ☐ Town funded Capital Improvement Project
- ☐ Other (please specify): _____

6. Do you have any additional comments or suggestions about the future of pool facilities in Camp Verde?

Connection to the [FY25-FY30 Strategic Plan](#)

By seeking public input on the future of Camp Verde's community pool facilities, the Town is advancing its goals to enhance recreational opportunities, promote community well-being, and ensure responsible fiscal planning for capital investments.

Question(s) before the Commissions:

- Does Commission have any questions for staff?
- Does the Commission have any recommended edits for the survey?



Town of Camp Verde

◆ 473 S. Main Street, Suite 102 ◆ Camp Verde, Arizona 86322 ◆
◆ Telephone: 928.554-0000 ◆ Fax: 928.567.9061 ◆
◆ www.campverde.az.gov ◆

October 12, 2025

Dear Camp Verde Unified School District (CVUSD) Governing Board Members,

On behalf of the Town of Camp Verde's Town Council, I am writing to present for your consideration the potential transfer of approximately two (2) acres of District-owned property that includes the Heritage Community Pool and adjacent Skate Park.

For more than three decades, the Town of Camp Verde has managed and funded the Heritage Community Pool, assuming full responsibility for its operation, staffing, maintenance, and capital improvements. Since 2009, the Town has covered all expenses related to utilities, chemicals, training, and seasonal personnel, investing well over \$1.3 million to sustain and enhance this vital community facility. Despite these substantial investments, the Town does not own the property. Continuing to commit significant taxpayer resources to an asset outside of Town ownership is not fiscally responsible. Transferring ownership would align responsibility with authority, secure eligibility for critical grant opportunities, and ensure long-term stability for the facility.

While ownership is the Town's strong preference, we remain open to a long-term lease if that is the Board's direction. Any lease arrangement, however, must include clear protections for the Town's investments and replace the outdated Intergovernmental Agreement with one that accurately defines roles, responsibilities, and safeguards.

During the CVUSD Governing Board's August 28, 2025, meeting, several questions were raised about the Town's interest in acquiring the parcel. The following section provides the Town's responses to those questions as discussed at their meeting on September 11, 2025, along with additional context to support informed decision-making as we move into formal discussions.

What has changed since the original partnership?

The Heritage Pool was built more than 30 years ago on District property through a collaborative school-town grant partnership. Its operation and use have been governed by an intergovernmental agreement (IGA), which outlined shared obligations between the District and the Town. The original IGA, adopted in 2007, was subsequently amended in 2012.

Over time, the Town became the sole operator, responsible for staffing, maintenance, compliance, and programming. In total, the Town has already invested well over \$1.3 million in essential infrastructure, not including ongoing chemical and maintenance costs. Looking

forward, the Town is prepared to invest an estimated \$3 million to comprehensively remodel the facility (this figure does not include improvements to the building or parking lot), including replacement of outdated systems, structural rehabilitation, and new features to enhance community use. Continued investment without ownership, however, places taxpayer dollars at risk, making property transfer or a long-term, binding lease essential to ensure that future funds are invested wisely and securely.

Why is Town ownership necessary before a remodel?

The Town is prepared to invest approximately \$3+ million into a comprehensive remodel of the facility. While certain improvements could move forward under a revised IGA, true clarity and security for such a substantial investment come only with ownership. Transferring title ensures that the risks and liabilities are fully aligned with the entity already responsible for operating and maintaining the Facility. Just as importantly, ownership dramatically improves eligibility for state and federal recreation grants, many of which require the applicant to hold clear title. For these reasons, while renovation under continued District ownership is technically possible, Town ownership represents the most fiscally responsible, transparent, and appropriate path forward.

What are the implications of a property sale versus a revised IGA for taxpayers?

Both the Town and the District ultimately serve the same taxpayers, so the focus should be on which structure best protects community resources and ensures the long-term viability of the pool.

If the property is sold or transferred to the Town, taxpayers benefit from having a single, accountable entity that is already bearing the full cost of operations, maintenance, and capital investment. Ownership allows the Town to pursue state and federal recreation grants that require clear title, thereby reducing the amount of local tax dollars needed for major improvements. It also eliminates duplication and clarifies liability, ensuring that every dollar spent directly supports the pool's future.

If the property remains under District ownership with a revised IGA, the Town can continue operating the facility, but grant eligibility would be more limited, and ambiguity could remain around liability, investment authority, and long-term stability. While this approach might avoid near-term transaction costs like survey and subdivision, it risks leaving taxpayers with fewer outside funding opportunities and the continued challenge of the Town investing heavily into an asset it does not own.

Therefore, transfer of ownership is the more fiscally responsible option for taxpayers because it aligns financial responsibility with ownership, maximizes eligibility for external funding, and ensures that public dollars are invested into a community asset under the stewardship of the entity already paying to sustain it.

What grants require ownership and is the Town currently pursuing any grants for the pool?

Town ownership unlocks eligibility for programs such as the Land and Water Conservation Fund, which typically require the applying entity to own the property for long-term stewardship

and compliance. Additional outdoor recreation grant programs from the State of Arizona follow similar requirements or give preference to ownership when evaluating competitive applications. Without ownership, the Town's ability to secure these funds, and in turn, reduce the taxpayer burden for a remodel, is limited.

While the Town is not actively pursuing grant funding at this moment, we now have a conceptual design for the pool remodel and are preparing to seek out these opportunities in the near future.

Why is the Town requesting that the parcel include both the Heritage Pool and the adjacent Skate Park?

The Town's request to include the Skate Park along with the Heritage Pool is based on practicality and long-term stewardship. Both facilities function as a single recreational complex, sharing access points, parking, and maintenance needs. Managing them together under one ownership structure allows for coordinated improvements, unified safety and liability oversight, and more efficient use of taxpayer dollars.

Including the Skate Park in the parcel also ensures eligibility for recreation grants that often prioritize multi-use facilities. By combining the pool and skate park under Town ownership, the Town can pursue broader funding opportunities and develop future improvements in a way that benefits both students and the larger community.

Why is the Town prioritizing investment in the Heritage Pool instead of focusing solely on new recreational facilities at the Sports Complex?

The Heritage Pool and the Sports Complex currently serve different but complementary needs within the community. The Sports Complex is designed to expand athletic fields and courts for tournaments, leagues, and large-scale recreation, while the Heritage Pool is the community's only public aquatic facility. Both are essential to achieving the Town's broader recreation goals.

While the Town would like to someday add an aquatic facility at the Sports Complex, the supporting infrastructure is not currently in place, and the estimated cost could be nearly five times higher than renovating the existing Heritage Pool. For that reason, reinvesting in the Heritage Pool at this time is the most fiscally responsible and practical approach.

In short, this is not an either/or decision. The Sports Complex represents new growth, while the Heritage Pool remodel preserves and enhances an existing, irreplaceable community asset. Together, they create a balanced recreation system that serves all ages and interests.

Is the Town prepared to cover the costs associated with purchasing the parcel, including the survey, subdivision, appraisal, and any necessary well easements?

If the District elects to move forward with a sale, the Town is prepared to assume the standard purchaser costs, including the survey, subdivision, appraisal, and recording of any necessary easements. It is also important to note that the existing Intergovernmental Agreement (IGA) includes a first right of refusal clause. That clause provides that if the District wishes to sell the

parcel, the Town has the option to purchase it “at a price which is fair market value less an amount which is the total of the funds contributed by the Town for original construction of the Facility plus all subsequent capital contributions to the Facility by the Town.”

While the precise dollar amount of these contributions would need to be calculated, the intent is that the Town’s historic and ongoing financial investment in the Facility is to be credited against any purchase price. Should the District wish to move forward with a sale, the next step would be to determine this deduction so that both parties have a transparent understanding of the net purchase price.

If ownership of the parcel is transferred to the Town, how will the District’s well, which is critical for school operations, be protected, and how would water use, maintenance responsibilities, compensation, and easements be addressed?

The Town fully recognizes the importance of the District’s well to school operations and agrees that its protection must be a priority in any agreement. To that end, the Town proposes the following:

- *Metered Usage & Compensation:* A dedicated meter would be installed on the pool’s line, and the Town would reimburse the District monthly for its water usage at a negotiated rate.
- *Maintenance Cost Sharing:* The Town would contribute proportionally to well maintenance and repair costs based on actual metered pool usage.
- *Priority for School Operations:* In the event of a shortage or emergency, the District’s water needs would always take precedence, with pool operations reduced or paused as necessary.
- *Permanent Easement:* If ownership of the land is transferred, the Town agrees that a permanent easement will be recorded to secure the District’s continued access to and control of its well and all associated infrastructure.
- *Projected Water Use After Remodel:* The existing pool volume is approximately 124,000 gallons. The proposed remodel, including a lazy river feature, would increase the capacity to about 153,542 gallons, a net increase of roughly 29,500 gallons. Despite the added capacity, overall water consumption is not expected to materially increase, as most water loss occurs from evaporation and splashing, which are factors that remain consistent regardless of the added volume.

Is it correct that the Town is seeking ownership of the property before moving forward with a remodel of the Facility?

Ownership is not strictly required in order for a remodel to take place; however, it is the Town’s preferred path. Clear title provides the strongest foundation for long-term investment, reduces liability questions, and greatly expands eligibility for state and federal grant programs.

If the District chooses not to pursue a transfer of ownership, the Town is open to negotiating a new, modernized IGA and a long-term lease arrangement. This would need to provide the Town with the necessary assurances and protections to responsibly invest in a facility it does not own.

It is important to emphasize that the Facility remains in need of major repairs. Because this matter has been under discussion without resolution, there is limited opportunity to advance a full remodel in the 2026 operating season. That said, the Town would like to work with the District now to establish a clear path forward, whether through ownership or a lease, so that we can appropriately budget and pursue grant funding. With a decision in place, the Town's goal is to complete significant upgrades during the off-season between 2026 and 2027.

What guidance did the Town Attorney provide at the April 16, 2025 meeting regarding the Town's investment in the Heritage Pool property?

At the April 16, 2025 meeting, the Town Attorney emphasized that it is unusual for a municipality to make substantial investments in a facility it does not own. The first recommendation was for the Town to pursue acquisition of the property, as ownership is the cleanest and most secure option for protecting taxpayer dollars.

If the District prefers to retain ownership, the Attorney noted that the current intergovernmental agreement is outdated and lacks adequate protections for either party. In that case, the Town should not move forward with a multimillion-dollar remodel unless a new, long-term lease or revised IGA is negotiated that clearly defines roles, responsibilities, and safeguards. Without such an agreement, the Town would be taking on significant financial risk.

What commitments and assurances is the Town prepared to offer the District in exchange for transferring ownership for the Heritage Pool and Skate Park?

The Town is committed to honoring the Facility's history as a joint community resource. In exchange for ownership the Town proposes the following assurances:

- *Relief from Financial Burdens:* The District would be released from all liability and financial investment obligations.
- *Recognition of District's Role:* Permanent acknowledgment of the District's contribution to the creation of the Facility, such as a commemorative plaque or legacy naming feature.
- *Collaborative Capital Planning:* Inclusion of the District in discussions around major capital improvements that directly affect school use.
- *Legal and Operational Assurances:* Appropriate easements, liability protections, and indemnification to safeguard District resources and ensure long-term stability.

In short, the Town is not only offering to assume ownership and responsibility for the Facility but also strengthen the partnership through a modernized agreement and invest significantly in the Facility's future on behalf of the entire community.

Summary:

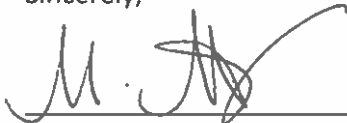
The Heritage Pool and Skate Park are vital assets for both the Camp Verde community and the students of CVUSD. For more than thirty years, the Town has been the sole operator, funder, and steward of this Facility, covering staffing, maintenance, capital improvements, and compliance, while the property has remained under District ownership. The Town has already invested over \$1.3 million in critical infrastructure upgrades and is prepared to commit approximately \$3 million to a full remodel. Continuing to make these substantial investments in an asset the Town does not own is not fiscally responsible for our taxpayers.

Transferring ownership of the parcel to the Town ensures that the entity already bearing the costs of operation is also the one with clear authority, accountability, and access to the grant funding necessary to modernize and sustain the Facility for the future.

If ownership transfer is not the Board's preference, the Town is willing to consider a long-term lease. For such an arrangement to be viable, it must include clear protections for the Town's investments and a comprehensive renegotiation of the outdated IGA so that roles, responsibilities, and safeguards are transparent and enforceable.

Whether through ownership or a lease, the Town's intent is to ensure the Facility remains safe, modern, and accessible for students and the community alike. We believe this is the most fiscally responsible path forward and look forward to working with the District to put a clear plan in place that allows budgeting and grant applications to proceed, with the goal of completing major upgrades during the 2026–2027 off-season.

Sincerely,

A handwritten signature in black ink, appearing to read 'Marie Moore', is written over a horizontal line.

Marie Moore
Mayor
Town of Camp Verde

EXHIBIT A



Subject Area: 87,820 S.F. (2.02 AC)



Parks & Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation **Staff Resource:** Parks & Recreation Shawna Figy

Agenda Title: Update on the Parks and Recreation Master Plan

Attached Documents: N/A

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable): N/A

- Funding Source / GL Account Number: CIP
- Approved in the FY26 Budget? ☒ Yes ☐ No ☐ N/A ☐ Other:
- Is this an approved CIP Project? ☒ Yes ☐ No ☐ N/A ☐ Other:

Background Information:

Town staff and Kimley-Horn is continuing work on the Parks & Recreation Master Plan.

Community input is a vital part of this process, and we're encouraging everyone to share their ideas, priorities, and vision for Camp Verde's future recreation opportunities. Residents can participate by completing the online survey and dropping pins on the interactive map to show where they'd like to see new parks, trail connections, or facility improvements.

Get Involved: Visit www.envisioncampverde.com to complete the survey and share your ideas today!

In addition to the online engagement tools, staff are currently coordinating stakeholder engagement sessions to ensure a wide range of perspectives are captured. These sessions will include input from community organizations, youth and senior groups, sports leagues, and other key users of the Town's recreation facilities.

Connection to the [FY25-FY30 Strategic Plan](#)

Through this master plan, Camp Verde is advancing its commitment to building a connected, active, and vibrant community.

Question(s) before the Commissions:

- Does Commission have any questions for staff?

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Parks and Recreation Commission Agenda Information Memorandum

Meeting Date: November 3, 2025

Agenda Item Type:

- | | | |
|---|--|--|
| ☐ Consent Agenda | ☒ Informational Presentation | ☐ Discussion Item |
| ☐ Action/Decision Item | ☐ Executive Session Request | ☐ Other: |

Requesting Department: Parks & Recreation

Staff Resource: Shawna Figy, Parks & Recreation Manager

Agenda Title: Update on Parks and Recreation programming and events

Attached Documents:

- Fort Verde Days Event Summary
- Fort Verde Days Improvement List
- Concert Series Flyer – Toucan Eddy (November 8th)
- Fall Trip List
- Grasshopper Basketball Registration Flyer
- Christmas Magic on Main General Event Flyer
- Christmas Magic on Main Parade Flyer

Estimated Presentation Time: 5 minutes

Estimated Discussion Time: 5 minutes

Reviewed By:

- | | | | | |
|--|--------------------------------|--|----------------------------------|---------------------------------|
| ☒ Town Manager | ☐ Legal | ☐ Risk Management | ☐ Finance | ☐ Other: |
|--|--------------------------------|--|----------------------------------|---------------------------------|

Financial Review (if applicable):

- | | | | | |
|---------------------------------------|------------------------------|-----------------------------|---|---------------------------------|
| • Funding Source / GL Account Number: | | | | |
| • Approved in the FY25 Budget? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |
| • Is this an approved CIP Project? | ☐ Yes | ☐ No | ☒ N/A | ☐ Other: |

Background Information:

This is a standard update added to the agenda at the request of the Commission. This update will include information about upcoming events along with summaries of recently completed events and programming.

Connection to the [FY25-FY30 Strategic Plan](#)

This aligns with the Council's Strategic Plan by enhancing our location and history through amenities and events.

Question(s) before the Commission:

- Do you have any questions about our previous upcoming events or programming?

Fort Verde Days 2025 Event Summary

General overview

- Event originally scheduled for Oct. 11-12 was postponed due to weather concerns. Rescheduled for Oct. 18 & 19 on Community Center Field, Gym & adjacent Town grounds as well as Parade route on Finnie Flats and Main Streets
- Public hours - Saturday - Parade start 10 am, Event area 11:00 am to 6:00 pm
Sunday 11:00 – 4:00 pm
- Attendance estimates for vendor portion about 4,800, about 200 less than last year
 - o average stay time of 133, up from 66 minutes last year and a peak of 2,000 people right after parade
 - o Attendance estimate for the parade portion was 4,000
- Originally had 124 vendors registered with 8 on the waitlist. With the new dates, we had 81 vendors registered and scheduled to participate. There were 7 no-shows and one that came only on Sunday.
- 36 Parade entries, 14 less than last year. We did lose a few with the postponement, but gained 2 with the extra week.
- 76 volunteers assisted providing 264 hours of work for event operation, 30 more volunteers than last year
- 28 youth group volunteers provided 111.5 hours for operation of Kid's Adventure Zone and Axe throwing as a fund raiser. We also had the Girls Scouts assist with set-up of our Kids' Activity area.
- ACE Hardware supplied 3 pop up canopies for use as gate keeper shade
- Little Britches & Little Petticoat contest was held on Sunday of the event this year with 6 contestants. They were still able to ride in the parade on Saturday.
- P&R Camp staff operated free Kids Activity Zone in Rm. 305 11:00-6:00 on Saturday, 11:00-2:00 on Sunday. Sunday we closed down early due to lack of staffing and low attendance. The craft this year was coloring milk jugs to be used at our annual Trunk or Treat event in a few weeks and we had over 100 kids participate.
- Route 66 Images hosted an art show the gym and were very happy with the turnout. We had another art show scheduled for Room 305 but they had to withdraw with the date change. Camp Verde High School normally does an art show in Room 204, but have a new teacher this year. They do plan to participate next year.
- The Fort Verde Days Rodeo is held at the Camp Verde Equestrian Center on Friday and Saturday evenings. Attendance for both days was about 6,400 people according to Placer ai.

Non-Profit support

- 15 non-profit vendors provided free vendor space, 8 less than last year.
- Camp Verde High School Cheer assisted with the Adventure Zone. Northern Arizona Hospice assisted with Ax Throwing. The cost for these was paid by the Town and the clubs shared \$1,600 of the revenue as a fundraiser and assisting with operations.
- Verde Valley Rangers, who are normally responsible for operations of the beer garden, opted to not participate this year. Staff found an approved vendor to assist with beer and liquor sales and the Town applied for the liquor license.

Fort Verde Days 2025 Event Summary

Financial summary

Revenue - \$13,624, \$2,640 less than last year

- Vendor registration fees - \$6,530, \$1,280 than last year due to postponement
- Parade registration fees - \$290, 7 entries not required to pay (Cavalry, Council, State Park, Grand Marshal, Little Britches, Copper Canyon Fire, and Chino Band)
- Adventure Zone - \$2,060
 - o 206 bracelets \$10 each
- Axe Throwing (Sunday only) - \$260
 - o 52 tickets at \$5 each
- Itty Bitty Pony Rides - \$384
 - o 96 pony tickets @ \$4 each
- Sponsorship – \$4,100, \$500 more than last year
 - o Yavapai College \$1,800 Platinum level commitment for 3 events.
 - o SRP \$1,800 Platinum level commitment for 3 events.
 - o APS \$500 for 3 events
- EventsPlus – alcohol sales \$?

Expenses - \$19,313-2025 \$24,380- 2024 \$20,737- 2023 \$16,353 - 2022

- Rental/services costs
 - o Verve Rental - \$4,928
 - Event Field \$3,224
 - Inflatables \$1,704
 - o Itty Bitty Pony Rides - \$2,150
 - o Flag Tag AZ - \$2,751 – Axe throwing
 - o Fort Verde State Historic Park -free entry sponsor – Saturday only - \$500
 - o Nice Jons -\$1,100
 - port-a-jons (2)
 - Hand wash stations (1)
 - o Devil Dog Dumpster -\$415
 - 10 yd. dumpster
 - o Off – Duty Management - \$2,023
 - 2 Officers on Sat & Sun
 - o PES Security - \$1,152
 - 2 each Friday & Saturday night
 - o Chino Valley HS Band - \$300
- Stage Music
 - o Bands and sound equipment -\$2,750
- Supplies & Equipment
 - o \$600 - preliminary
 - Banners, contest prizes, lanyards, ride bracelets, event set-up supplies
- Marketing
 - o Newspaper ads -\$500

Fort Verde Days 2025 Event Summary

- Camp Verde Journal, Cottonwood Journal and Red Rock News – 1 week
- Radio ads - \$1,244
 - KVRD & KKLD $\$300 \times 2 = \600
 - Juan FM - $\$422 \times 2 = \844

Staff impact

- Maintenance and Streets overtime wages - \$4,019
- 6 P&R Staff worked 175 additional hours for direct event prep and operation
- Our payroll for this event will be higher than in year's past as we were short volunteers and Town staff filled in many of the gaps. Staff will be paid for their time, which will affect payroll.

2026 Improvements List – FVD

- Additional activities – traditional carnival games, other ideas on what we can add? Ideas we will research: continue to look for carnival, laser tag, paint ball, a kids' rodeo/demo, some sort of performance, utilizing re-enactors from Fort
- Increase budget for ODM – need to pay more to get them here
- Keep pushing CD re: feather flags
- Bring back the sand box – any other things we can add to the Adventure Zone
- Fix the vendor booth spacing for the first 3 spaces on the field near the gate entrance and shade tent on map- make traditional triangle
- Should we charge more for indoor spaces?
- Pancake breakfast – try to push to later time and move serving area in front of our office – work with Kiwanis
- Make sure to contact HS art teacher for next year as said they would come back
- Public request for more marching bands in the parade – see what we can do
- Sportsites worked well as needed – 52 different people paid with CC, next year have a plan to take cards again through new software
- Remember to put the cutout photo booth out – how else can we improve the photo ops?
- Work on increased marketing with videos and use Marat's knowledge to increase tourism and attracting more people
- Do more to market Fort Activities into the event, and work with the Fort on this
- Talk about hours – some vendors asked for 10-5 both days, others suggested one day event wondering why it needs to be 2 day event
- Talk about gates – would be great to only have 3-4 gates, not sure how to do that and make it work
- Get vendor map done earlier and publish a map of the event to vendors and for the public so they can see the footprint of all vendor areas – could this help near Town Hall spaces?
- Next year will be quilt show – need to reach out to them to see if they are still planning on doing it – if not, art group would like the whole gym for an art show
- Work with Maintenance to write up a Standard Operating Guide using our Task list for reference each year
- Get nametags or identification for vendors so gatekeepers know they are vendors
- Research other options for alcohol sales

FREE ENTRY

Verde Roots & Rhythm

Concert Series

Performing:

Toucan Eddy

6:00 PM
November 8, 2025

Redinger Ramada
75 E. Hollamon Street
Camp Verde, AZ

Toucan Eddy brings the groove with their unique style of “Rhythm and Roll”—a lively mix of Rock ‘n Roll, Latin, R&B, Blues, and Country. Their name reflects their roots: the Toucan for its bold, Latin-inspired flair, and Eddy for the whirlpool of energy that defines their sound. Get ready for music that’s colorful, dynamic, and always moving!

ALCOHOL FREE
EVENT





FALL 2025 TRIP LIST

All trips leave at 9:00 am and returns at 4:00 pm unless otherwise stated.
Subject to the destination, choose to buy lunch on site or pack your own.
Cancellations with at least 48 hours' notice are eligible for a full refund.

SEA-Life Aquarium

November 7th

From tiny seahorses to gliding rays, SEA LIFE Arizona at Arizona Mills puts you nose-to-nose with the ocean—walk the 360° tunnel, then get hands-on at the touch tidepools. Fully indoor, it's an easy crowd-pleaser with dining and shopping just steps away.

\$47

Merchant Square

November 21st

Merchant Square Antique Marketplace in Chandler is a treasure-hunt paradise with 250+ merchants of vintage, antiques, and quirky finds under one roof. When you're ready to refuel, hit American Way Smokehouse right inside the mall for legit house-smoked brisket, pulled pork, and more—then dive back in for round two.

\$20

Desert Ridge Market

December 5th

Shop a dynamic lineup of 100+ brands at Desert Ridge Marketplace—big-name anchors, stylish boutiques, and everything in between—then cap it off with chef-driven eats and sweet stops all in one place. From tacos and sushi to sit-down steakhouses and patio bites, the dining directory covers every craving so you can browse, bite, and repeat

\$20

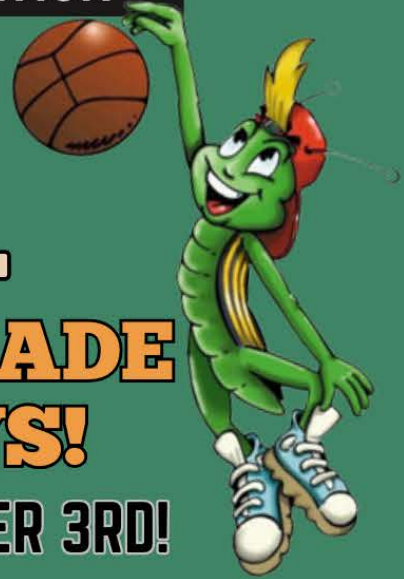


CAMP VERDE PARKS & RECREATION

GRASSHOPPER BASKETBALL

**FOR 5TH - 8TH GRADE
GIRLS AND BOYS!**

REGISTRATION OPENS NOVEMBER 3RD!



1ST PLAYER \$45 & 2ND FAMILY MEMBER \$40

1 practice per week

Games played on Saturdays

IMPORTANT DATES:

Registration Deadline: December 26th

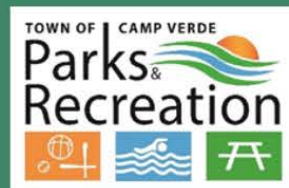
Late Registration Deadline: January 2nd

\$5.00 late fee assessed

Skills Assessment & Draft: January 5th

Games begin January 17, 2025

**For more information:
928-554-0820 option 3.
parks@campverde.az.gov**



COACHES NEEDED!

CHRISTMAS MAGIC ON MAIN

20
25

DOWNTOWN CAMP VERDE

Saturday, December 13th



Christmas Craft Bazaar
51 E. Hollamon
10am-4pm

**Gingerbread House
Contest**
Gym Stage

Parade of Lights
Starts at 6 pm
On Main Street

**Kiwanis Pancake
Breakfast with Santa**
Kitchen
9am-11am

**Followed by
Pictures with
Santa**

**Followed by
Pictures with
Santa**

TOWN OF CAMP VERDE
**Parks &
Recreation**



Parks & Recreation Commission Regular Session

November 3, 2025

For more information contact us

(928)-554-0820 #3 Or parks@campverde.az.gov

Page 33 of 34



Christmas Magic on Main

PARADE OF LIGHTS

DOWNTOWN CAMP VERDE

Saturday December 13th, 2025

6:00 PM

****Awards will be given for
best entry****

PARADE REGISTRATION IS OPEN!

Register your float at:

<https://campverde.sportsites.com/player>

For more information call Parks and Rec
at 928-554-0820 Opt. 3